

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

April 14, 2022

Alpine Station

(Unless otherwise noted all motions are all for, none against)

In attendance:

Brent Meade-President	Jeff Vaughan-Secretary	Ron Lundstrom-Treasurer	Joel Hallstrom-Chief
Brenda Hill	Attorney Noble	4 firefighters	2 guests

Meeting called to order at 7:00 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve minutes for March 10 and March 23, Ron second. With no questions, motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$119,761.49 and to pay Open Invoices of \$221,660.56, Jeff second. Roll call vote: Ron-yes, Brent-yes, Jeff-yes motion carries unanimously. \$21,147.32 in outstanding checks. Ron made a motion to approve the preliminary budget with publication in June, Jeff second. Roll call vote Ron-yes, Jeff-yes, Brent-yes, motion carries unanimously. Ron made a motion to adjust the 2021-22 budget by taking \$41,260 from 560-Grant and transferring \$4,400 to 415 Computers and Network, \$3200 to 443 Equipment Testing, \$19,600 to 451 Loan Principal, \$1,400 to 452 Loan Interest, \$3,600 to 460 Vehicle Expense, \$1,000 to 461 Ambulance Vehicle Expense, \$160 to 477 IMRF, \$200 to 470 Chief Salary, \$800 to 471 Clerical Service, \$3,000 to 491 Auditing, \$1,200 to 505 Health & Safety, \$700 to 543 Recruit & Reten, Jeff second. Discussion. Roll call vote: Jeff-yes, Brent-yes, Ron-yes. Motion carries unanimously.
3. **GUESTS:** Myron Munyon with Compass insurance reviewed. Myron suggests keeping a list of building contents off site in case of a loss. Vehicle agreed values adjusted. Ron made a motion to approve \$38,019 for insurance coverage, Jeff second. Discussion. Roll Call vote: Jeff-yes, Ron-yes, Brent-yes. Motion carries unanimously.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Bobby Sheets. PTELL Worksheets. Facebook post from GiGi's Playhouse
5. **PERSONNEL UPDATES:** 36 available firefighters for response. Total of 49 members. None injured. Ron made a motion to approve retirement of Toru Nogami effective April 15 and resignations from Andrew Ackerman from the recruit training effective March 31, Mitchell Dailing effective March 18, Eric Lawson effective March 19, Courtney Lewis effective March 25 and Alan Carlson effective today, Jeff second. Discussion. Roll call vote Jeff-yes, Ron-yes, Brent-yes. Motion carries unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No news on County Dispatch. OSFM Small Equipment Grant was denied. Four recruits in the IFSI Academy. Will start another academy on August 6.
7. **EMS/AMBULANCE UPDATE:** Updated contract is in place. Discussion.
8. **ATTORNEY'S UPDATE:** Real estate transaction not closed yet but contract has been signed.
9. **TRAINING UPDATE:** Update given.
10. **DIVE TEAM UPDATE:** No update, have three or four people interested in joining team.
11. **PENSION FUND:** No update.
12. **OLD BUSINESS**
 - A. **Memorial Stone:** Discussion-Table

- B. New Station Update: Bond referendum update given. Ron made a motion to accept donation of an information sign to be placed on the new Harlem Road property, Jeff second. Discussion. Roll call vote Jeff-yes, Brent-yes, Ron-yes. Motion carries.
- C. Training Expenses Owed: Brian Mayer owes \$710, Ryan Barker \$650, Dylan Myers \$437.10. Discussion.
- D. Bond Issue: Discussed earlier, Nate has confirmed that everything has been filed.

13. NEW BUSINESS

- A. 2002 Meeting Date Changes: Ron made a motion to change the May 12 meeting to May 11 at 5 P.M., the June 8th meeting to June 13 at 7:30 P.M. and the December 8 meeting to December 7 at 7:15 P.M., Jeff second. Discussion. Roll call vote: Ron-yes, Jeff-yes, Brent-yes. Motion carries.
- B. IMRF Authorized Agent: Ron made a motion to appoint Ron Lundstrom as the IMRF Authorized Agent once Brenda retires, Jeff second, with discussion motion carried unanimously. Roll call vote: Jeff-yes, Brent-yes, Ron-yes. Motion carries unanimously.
- C. New Hire: Ron made a motion to employ Allison Parlapiano effective April 18 as a part time Administrative Assistant to North Park Fire Protection District. Allison will do initial training with retiring Brenda Hill on the necessary duties for the department. Allison will have no participation in any firefighting or EMS responses or calls. Initial wage is set for \$20 per hour for a nominal 10-15 hours per week on a flexible schedule with less than 999 hours per year. There are no benefits associated with the position. Training on required office software will be provided as needed, Jeff second. Discussion. Roll call vote: Jeff-yes, Ron-yes, Brent-yes. Motion carries unanimously.
- D. Freedom of Information Policy Changes: Nate will have for next month.
- E. Training Expense Policy Changes: Discussion.
- F. Apparatus/Purchases: 803 turbo replacement discussed. Ron made a motion to approve up to \$20,000 for the repairs, Jeff second. Discussion. Roll call vote: Jeff-yes Ron-yes Brent-yes. Motion carries unanimously.
- G. Station Maintenance/Purchases: Table
- H. Training Requests: Jeff made a motion to approve up to \$400 for Joel to attend FDIC, \$150 for Brian Rehnberg to take Old School Leadership and up to \$880 for Allison Parlapiano to take office software training as needed, Ron second. Discussion. Roll call vote: Jeff-yes, Brent-yes, Ron-yes. Motion carries unanimously.

14. PUBLIC COMMENT: Charlie stated his grandson has enlisted and was deployed to an unknown spot, they now know he is on a ship near Korea. He is very proud of him.

15. CLOSED SESSION: None

8:25 P.M. Ron made a motion to adjourn meeting to May 11 at 5:00 P.M. at Ramona, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Treasurer Board of Trustees