

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**September 10, 2020**  
**Harlem Station**

(Unless otherwise noted all motions are three for, none against)

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	5 Firefighters	

Meeting called to order at 7:31 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$101,474.08 and to pay Open Invoices of \$48,188.27, Jeff second, with discussion motion carried unanimously. \$3,506.95 in outstanding checks.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Ed Howes family. Complaint letter received.
5. **PERSONNEL UPDATES:** 49 available firefighters for response. Three on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, eight attending Recruit Training, six non-responding volunteers. Total of 59 members (0 days, 48 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Jeff made a motion to appoint Dylan Myers effective August 22 pending completion of paperwork, background, physical and recruit training, Ron second, with discussion motion carried unanimously. Ron made a motion to accept resignations of Kelsey Lancaster from recruit training effective August 22 and to terminate Jennifer Jett effective August 25, Brent second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Discussion had regarding grants. COVID update given. Second ambulance is licensed, need hard plates before continuous use. Picnic went well. Thank you to Butch and his wife for their hospitality.
7. **EMS/AMBULANCE UPDATE:** Discussion. Average response time for the past year is 6 minutes 40 seconds, year prior was 7 minutes 39 seconds. Ron thanked everyone for the improved response times.
8. **ATTORNEY'S UPDATE:** Need to make a note at top of minutes stating motions are three for and none against. Discussion on tax levies.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** Discussion on training.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
  - A. Training Expenses Owed: Joseph Christensen owes \$2,404.06.
  - B. 847 Replacement: Update given

C. Dispatch Agreement: Table

D. Metro Contract: Year two contract discussion. Ron made a motion to approve amendment, Jeff second, with discussion motion carried unanimously.

13. NEW BUSINESS

A. Copy Machine: Table

B. Flu Shots: Brent made a motion to approve up to \$2,000, Jeff second, with discussion motion carried unanimously.

C. Apparatus/Purchases: Table

D. Station Maintenance/Purchases: Table

E. Training Requests: Ron made a motion to approve the Flash Over Simulator training at Sauk Valley for \$10 per person up to \$110 for the new recruits, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: None

15. CLOSED SESSION: At 7:58 P.M. Ron made a motion pursuant to 5 ILCS 120/2(c) (1) Personnel to go into closed session, Jeff second. Roll Call vote: Ron-yes, Brent-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom and Joel Hallstrom

Discussion had regarding personnel

8:40 P.M. Meeting reconvened with no one returning

Ron made a motion to authorize Attorney Noble to send a letter to Mr. Holdings in order to meet or talk with him in regards to the personnel issue he wrote about, Brent second, with discussion motion carried unanimously.

Ron made a motion to appoint Daman Sundly as probationary firefighter pending successful completion of paperwork, physical and skills validation, Jeff second, with discussion motion carried unanimously.

8:45 P.M. Brent made a motion to adjourn meeting to October 7 at 7:30 P.M. at Harlem, Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees