

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

**November 12, 2020**

**Harlem Station**

(Unless otherwise noted all motions are two for, none against)

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	8 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$83,661.94 and to pay Open Invoices of \$69,301.70, Jeff second, with discussion motion carried unanimously. \$11,362.04 in outstanding checks. Discussion had on chassis invoice received and ambulance collections.
3. **GUESTS:** Joe Christensen is here.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Sheriff Caruana, Thank you from Harlow Rosborough.
5. **PERSONNEL UPDATES:** 50 available firefighters for response. Three on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, six non-responding volunteers. Total of 64 members (0 days, 53 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Ron made a motion to accept retirement of Kevin Briggs on October 1 and resignations of Andrew Rodrigues effective November 4, Adam Dahlberg effective November 12 and Emmanuel Malavolti effective November 12, Brent second, with discussion motion carried unanimously. Ron made a motion to appoint Andrew Schroeder to Acting Deputy Chief effective November 12, Jeff second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Grants and Covid discussed.
7. **EMS/AMBULANCE UPDATE:** Discussion had on shortages of ambulances and staff due to Covid.
8. **ATTORNEY'S UPDATE:** Letter went out to the complainant.
9. **TRAINING UPDATE:** Discussion on training. 86 of the 96 available slots were filled for the flashover training.
10. **DIVE TEAM UPDATE:** Lt. Devaney needs a new suit, will bring proposal next month. Update given.
11. **PENSION FUND:** Discussion had on Pension voting. Ron made a motion vote for John Perry and David Geary, Jeff second, with discussion motion carried unanimously.
12. **OLD BUSINESS**
  - A. Training Expenses Owed: Joseph Christensen owes \$1,604.06.
  - B. 847 Replacement: Discussion, chassis complete and payment due.
  - C. Dispatch Agreement: Table
  - D. Copy Machine: Jeff made a motion to approve up to \$5,020 to purchase a Canon copier from Gordon Flesch, Ron second, with discussion motion carried unanimously.

13. NEW BUSINESS

- A. Firefighter Reimbursements: Jeff made a motion to approve up to \$62,041 for the annual firefighter reimbursements with a per point value the same as last year, Ron second, with discussion motion carried unanimously.
- B. Holiday Party: Jeff made a motion to approve up to \$1,500 for gifts for the kids and gift cards for the stations to do meals due to Covid, Ron second, with discussion motion carried unanimously.
- C. Work Lights: Jeff made a motion to approve up to \$500 to purchase lights, Ron second, with discussion motion carried unanimously
- D. 2021 Meeting Dates: Ron made a motion to conduct 2021 meetings on: January 14, February 10, March 11, April 8, May 13, June 10, July 7, August 12, September 8, October 13, November 10 and December 9, Jeff second, with discussion motion carried unanimously.
- E. Apparatus/Purchases: Table.
- F. Station Maintenance/Purchases: Jeff made a motion to approve up to \$7,400 for 12 recliners at \$549 each, Ron second, with discussion motion carried unanimously.
- G. Training Requests: Table

14. PUBLIC COMMENT: Charlie stated he watches the department and feels we are a very professional department with very good firefighter.

15. CLOSED SESSION: None

8:21 P.M. Ron made a motion to adjourn meeting to December 9 at 7:30 P.M. with a pension meeting at 7:15 P.M. via zoom, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

**October 7, 2020**

**Harlem Station**

(Unless otherwise noted all motions are two for, none against)

In attendance:

Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	6 Firefighters	Boy Scouts

Ron made a motion to make Jeff President Pro Tempore, Jeff second, with discussion motion carried unanimously.

Meeting called to order at 7:40 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$79,503.91 and to pay Open Invoices of \$37,573.61, Jeff second, with discussion motion carried unanimously.
3. **GUESTS:** Scouts led the pledge of allegiance and will be attending the meeting for their citizenship badge.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Ken & Kate for walker. Letter from BSA Claims Agent re: bankruptcy. Letter from Mercy Health re: Reduction of Emergency Department Services. Letter from Village of Machesney Park re: Congratulations, Thank you from Sunset and Advantage Funeral Home.
5. **PERSONNEL UPDATES:** 49 available firefighters for response. Three on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, eight attending Recruit Training, six non-responding volunteers. Total of 59 members (0 days, 48 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Jeff made a motion to appoint Alan Carlson effective 9/15, Dylan Myers, Matthew Fisher, Kyle McIntyre, Brent Miller, Julien Brown, Sarah Speer pending completion of all paperwork, background, physical and skill validations and to accept resignations of Brandon Waters effective October 7, Conrad Dotzler effective September 14, Joseph Bonavia effective September 16, Ron second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Grants and Covid discussed.
7. **EMS/AMBULANCE UPDATE:** Discussion had on billing and second ambulance.
8. **ATTORNEY'S UPDATE:** Ron made a motion to approve Ordinance 2020-2, Jeff second, with discussion motion carried unanimously.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** No report
11. **PENSION FUND:** None
12. **OLD BUSINESS**
  - A. Training Expenses Owed: Joseph Christensen owes \$2,004.06.
  - B. 847 Replacement: Discussion
  - C. Dispatch Agreement: Table

13. NEW BUSINESS

- A. Copy Machine: Table
- B. Gas Meter for Ambulance: Ron made a motion to approve purchase not to exceed \$1,850, Jeff second, with discussion motion carried unanimously.
- C. Apparatus/Purchases: Table.
- D. Station Maintenance/Purchases: Water heater at Alpine was replaced.
- E. Training Requests: Flashover Simulator Training. Ron made a motion to approve hosting Sauk Valley Simulator for cost of \$5,000, Jeff second, with discussion motion carried unanimously. Jeff made a motion approve up to \$156 for Toru Nogami to attend Basic Public Information Officer class, Ron second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: None

15. CLOSED SESSION: At 8:22 P.M. Ron made a motion pursuant to 5 ILCS 120/2(c) (5) Real Estate to go into closed session, Jeff second. Roll Call vote: Ron-yes, Brent-absent, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade (via phone), Ron Lundstrom and Joel Hallstrom

Discussion had regarding Real Estate

8:38 P.M. Meeting reconvened with no one returning

8:41 P.M. Ron made a motion to adjourn meeting to November 12 at 7:30 P.M. at Harlem, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**September 10, 2020**  
**Harlem Station**

(Unless otherwise noted all motions are three for, none against)

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	5 Firefighters	

Meeting called to order at 7:31 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$101,474.08 and to pay Open Invoices of \$48,188.27, Jeff second, with discussion motion carried unanimously. \$3,506.95 in outstanding checks.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Ed Howes family. Complaint letter received.
5. **PERSONNEL UPDATES:** 49 available firefighters for response. Three on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, eight attending Recruit Training, six non-responding volunteers. Total of 59 members (0 days, 48 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Jeff made a motion to appoint Dylan Myers effective August 22 pending completion of paperwork, background, physical and recruit training, Ron second, with discussion motion carried unanimously. Ron made a motion to accept resignations of Kelsey Lancaster from recruit training effective August 22 and to terminate Jennifer Jett effective August 25, Brent second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Discussion had regarding grants. COVID update given. Second ambulance is licensed, need hard plates before continuous use. Picnic went well. Thank you to Butch and his wife for their hospitality.
7. **EMS/AMBULANCE UPDATE:** Discussion. Average response time for the past year is 6 minutes 40 seconds, year prior was 7 minutes 39 seconds. Ron thanked everyone for the improved response times.
8. **ATTORNEY'S UPDATE:** Need to make a note at top of minutes stating motions are three for and none against. Discussion on tax levies.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** Discussion on training.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
  - A. Training Expenses Owed: Joseph Christensen owes \$2,404.06.
  - B. 847 Replacement: Update given

C. Dispatch Agreement: Table

D. Metro Contract: Year two contract discussion. Ron made a motion to approve amendment, Jeff second, with discussion motion carried unanimously.

13. NEW BUSINESS

A. Copy Machine: Table

B. Flu Shots: Brent made a motion to approve up to \$2,000, Jeff second, with discussion motion carried unanimously.

C. Apparatus/Purchases: Table

D. Station Maintenance/Purchases: Table

E. Training Requests: Ron made a motion to approve the Flash Over Simulator training at Sauk Valley for \$10 per person up to \$110 for the new recruits, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: None

15. CLOSED SESSION: At 7:58 P.M. Ron made a motion pursuant to 5 ILCS 120/2(c) (1) Personnel to go into closed session, Jeff second. Roll Call vote: Ron-yes, Brent-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom and Joel Hallstrom

Discussion had regarding personnel

8:40 P.M. Meeting reconvened with no one returning

Ron made a motion to authorize Attorney Noble to send a letter to Mr. Holdings in order to meet or talk with him in regards to the personnel issue he wrote about, Brent second, with discussion motion carried unanimously.

Ron made a motion to appoint Daman Sundly as probationary firefighter pending successful completion of paperwork, physical and skills validation, Jeff second, with discussion motion carried unanimously.

8:45 P.M. Brent made a motion to adjourn meeting to October 7 at 7:30 P.M. at Harlem, Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

**August 13, 2020**

**Harlem Station**

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	7 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$84,486.76 and to pay Open Invoices of \$54,360.77, Jeff second, with discussion motion carried unanimously. \$1,747.21 in outstanding checks.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Winnebago county 2020 EAV Report
5. **PERSONNEL UPDATES:** 50 available firefighters for response. Two on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, six non-responding volunteers. Total of 60 members (0 days, 49 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Ron made a motion to appoint Joel Ainley, Joshua Budimlija, Ceilenia Champion, Jennifer Jett, Kelsey Lancaster, Eric Lawson, Darren Mihalic, Ben Otto, Martin Quirk, Chase Taylor pending completion of paperwork, background, physical and recruit training, to appoint Ricky Rubendall effective August 7, Tyler Thiessen effective August 6 and Damian Sundly pending completion of paperwork, background, physical and skills validations, to accept resignations of Zach Eitenmiller effective August 8, Britney Gerry effective July 21, Luke Minnaert effective July 25 and Samantha Stottlemeyer effective August 5, Jeff second, with discussion motion carried unanimously. Safer grant will cover for six physicals and PPE.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. SCBA Grant discussed. Last payment for SCBA grant being processed. \$2,800 in COVID Expenses submitted and paid by FEMA. New awards starting to come out. Update on COVID given. No word yet on the station grant. Rivets game was cancelled, would like to use monies for picnic instead. Ron made a motion to reappropriation up to \$1,000 for Rivets game to picnic, Brent second, with discussion motion carried unanimously.
7. **EMS/AMBULANCE UPDATE:** Discussion.
8. **ATTORNEY'S UPDATE:** Discussion had regarding grant money and contract.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** Trent Lund needs a letter from North Park Fire. Discussion, Chief will do.
11. **PENSION FUND:** Table
12. **OLD BUSINESS**
  - A. Training Expenses Owed: Jason Street has paid in full, Joseph Christensen owes \$2,404.06.
  - B. 847 Replacement: Rig has been ordered discussion.

- C. Web-site: Ron made a motion to hire Bisconti at \$125 per month to facilitate, Jeff second, with discussion motion carried unanimously.
- D. Dispatch Agreement: Table
- E. Memorial Stone Nameplates: Discussion, will have one slot left after this order received. Will be needing a new stone. Ron made a motion to amend prior motion to approve \$1576, Jeff second, with discussion motion carried unanimously.

13. NEW BUSINESS

- A. Harlem Station Appraisal: Table
- B. Turnout Gear Purchase: Jeff made a motion to approve 12 sets of gear at a cost not to exceed \$29,000, Ron second, with discussion motion carried unanimously.
- C. Metro Contract: Table
- D. Surplus/Discard Items: Ron made a motion to declare SCBA 1-53 (serial numbers unreadable) as surplus with no value and authorize their disposal, Jeff second, with discussion motion carried unanimously.
- E. Apparatus/Purchases: Table.
- F. Station Maintenance/Purchases: Table
- G. Training Requests: Table

14. PUBLIC COMMENT: None

15. CLOSED SESSION: None

8:05 P.M. Brent made a motion to adjourn meeting to September 10 at 7:30 P.M. at Harlem, with a Pension Meeting at 7:15 P.M., Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees



**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**July 9, 2020**  
**Harlem Station**

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	7 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$79,005.22 and to pay Open Invoices of \$54,882.54, Jeff second, with discussion regarding cash crunch motion carried unanimously. \$269,704.58 in outstanding checks.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Jefferson Fire
5. **PERSONNEL UPDATES:** 48 available firefighters for response. Two on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, six non-responding volunteers. Total of 58 members (0 days, 47 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. SCBA Grant discussed. Will not be receiving the OSF Small Equipment Grant. COVID activities remain the same. No word from the state in regards to the station grant. DC Briggs has been hired by Harlem-Roscoe Fire.
7. **EMS/AMBULANCE UPDATE:** Discussion.
8. **ATTORNEY'S UPDATE:** Discussion on COVID order.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** Discussion had on training.
11. **PENSION FUND:** All participated in the webinar
12. **OLD BUSINESS**
  - A. **Training Expenses Owed:** Jacob Aldrich has paid in full, Joseph Christensen owes \$3104.06 and Jason Street owes \$111.10. Brian Mayer is paid in full as well as Britney Gerry.
  - B. **847 Replacement:** Chief opened the sealed bids in the presence of Brenda on Wednesday July 8 at 10:50am. Fire Service Inc bid \$169,677 and Jefferson Fire \$121,967. Discussion had on bid process. After reviewing the bids, chief recommends the Rosenbauer from Jefferson. Cost for chassis alone is \$47,009. Ron made a motion to approve purchase of the Rosenbauer, Jeff second, with discussion motion carried unanimously.
  - C. **Web-site:** Discussion had regarding web-site.
13. **NEW BUSINESS**
  - D. **Dispatch Agreement:** Contract with Mercy hasn't been signed. Table

- E. FEMA Policies: Ron made a motion to approve the Grant Procurement Policy, Grant Inventory Policies, Jeff second, with discussion motion carried unanimously.
- F. Surplus Items: Ron made a motion to approve the John Deere riding lawn mower (SN: 040413ZE57079) as surplus and to authorize its sale to the highest sealed bid, Jeff second, with discussion motion carried unanimously.
- G. Wage increase: Ron made a motion to approve a \$1.75 per hour wage increase for Brenda and Kevin effective June 28, Jeff second, with discussion motion carried unanimously.
- H. Apparatus/Purchases: Table.
- I. Station Maintenance/Purchases: Jeff made a motion to approve the removal of a tree at Harlem at a cost not to exceed \$1350, Ron second, with discussion motion carried unanimously.
- J. Training Requests: Jeff made a motion to approve U of I contract, Ron second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Butch informed board of the good service we've been getting from Jefferson.

15. CLOSED SESSION: At 8:05 P.M. Ron made a motion pursuant to 5 ILCS 120/2(c) (1) Personnel to go into closed session, Jeff second. Roll Call vote: Ron-yes, Brent-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom, Joel Hallstrom and Kevin Briggs

Discussion had regarding personnel

8:15 P.M. Meeting reconvened with no one returning

8:15 P.M. Ron made a motion to adjourn meeting to August 13 at 7:30 P.M. at Harlem, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT  
PUBLIC HEARING  
July 9, 2020**

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Nathan Noble	Brenda Hill	7 Firefighter(s)	

Meeting called to order at 7:25 P.M. by President Brent Meade.

Discussion had regarding budget with no questions from those in attendance.

7:30 P.M. Brent made to adjourn Public Hearing and go to regular Trustee Meeting, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Treasurer Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**June 23, 2020**  
**Recessed Meeting**

In attendance:

Brent Meade-President      Ron Lundstrom-Treasurer      Jeff Vaughan-Secretary      Joel Hallstrom-Chief

Meeting called to order at 6:00 P.M. by President Brent Meade.

Station Maintenance/Purchases: Ron made a motion to approve \$1300 for a lawn mower with Charlie Dahlberg's sign off, Jeff second, with discussion motion carried unanimously.

Discussion had regarding Chief review.

Brent made a motion to increase Chief's pay to \$3,375 bi-weekly effective with the next paycheck, Ron second, with discussion motion carried unanimously.

Ron made a motion to increase the Chief Health Insurance Allowance to \$1,115 effective with the next paycheck, Jeff second, with discussion motion carried unanimously.

Ron made a motion to keep the phone and rest of contract the same, Brent second, with discussion motion carried unanimously.

Ron made a motion to issue a new contract with the new pay and health coverage changes, Brent second, with discussion motion carried unanimously.

8:15 P.M. Ron made a motion to adjourn meeting to July 9 at 7:30 P.M. at Harlem, Brent second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**June 9, 2020**  
**Harlem Station**

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	7 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$430,334.51 and to pay Open Invoices of \$51,615.79, Jeff second, with discussion regarding cash crunch motion carried unanimously. \$298,413.09 in outstanding checks.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** None.
5. **PERSONNEL UPDATES:** 48 available firefighters for response. Two on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, six non-responding volunteers. Total of 58 members (0 days, 47 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Jeff made a motion to approve up to \$745 for the exposure, appointment of Samantha Jecha and Bailey Jones pending completion of all paperwork, physical and skills validations, accept resignations of Joshua Chapinski effective May 30 and to terminate Zach Hastings effective today, Ron second, with discussion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. New SCBA's in service. Nothing new with Covid, stabilized. Training with Loves Park Fire in July. Academy to start mid-July. Station grant submitted.
7. **EMS/AMBULANCE UPDATE:** Discussion.
8. **ATTORNEY'S UPDATE:** Discussion had regarding Sourcewell/joint purchase agreements. Nate working on getting further information.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** Discussion had on training.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
  - A. **Training Expenses Owed:** Jacob Aldrich owes \$340, Joseph Christensen owes \$3,504.06 and Jason Street owes \$261.10. Nate to send another letter to Jacob. Chief working with Joseph on payment arrangements and will contact Jason.
  - B. **847 Replacement:** Discussion to replace. Chief would like to work with Sourcewell to get competitive bids. Estimate cost to be around \$125,000. Ron made a motion to explore the option, Jeff second, with discussion motion carried unanimously.

- C. Department Paid Training Expense Policy: Jeff made a motion to approve policy of spending up to \$2,000 for training per person per year with Trustee approval, Ron second, with discussion motion carried unanimously.
- D. Memorial Stone Nameplates: Ron made a motion to approve up to \$600 to order new nameplates, Jeff second, with discussion motion carries unanimously.
- E. Web-site Update: Discussion. Nate will send requirements if department web-site.

13. NEW BUSINESS

- A. Minimum Wage Increase: Brent made a motion to approve base wage increase to \$10.25 per hour effective June 28, Ron second, with discussion motion carried unanimously.
- B. Globe Life Insurance Program: Discussion had regarding payroll deduction so that it can be pre-taxed. Ron made a motion to offer, Jeff second, with discussion motion carried unanimously.
- C. Apparatus/Purchases: Discussion had regarding discarding of 2005 Grant SCBA's, Ron made a motion to declare units as surplus and authorize their disposal contingent on the successful completion of the current FEMA audit, Jeff second, with discussion motion carried unanimously.
- D. Station Maintenance/Purchases: Jeff made a motion to approve the purchase of a grill for Alpine at a cost not to exceed \$500, Brent second, with discussion motion carried unanimously.

Discussion had regarding appraisal proposals. Table until August.

- E. Training Requests: Table

14. PUBLIC COMMENT: Charlie stated that Andy Schroeder and Allison Parlapiano made a kitchen table for Wood that looks like a piece of art.

15. CLOSED SESSION: None

8:17 P.M. Ron made a motion to recess meeting to June 23 at 6:00 P.M. at Ramona, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES**  
**MAY 21, 2020**  
**Zoom Meeting due to COVID-19**  
**Meeting ID: Meeting ID: 876 522 3453**

In attendance:

Ron Lundstrom-Treasurer  
Brenda Hill

Jeff Vaughan-Secretary  
2 Firefighters

Joel Hallstrom-Chief

Attorney Noble

Meeting called to order at 11:16am by Treasurer Ron Lundstrom

Purpose of the meeting is to discuss the Illinois Grant

Ron made a motion for North Park Fire Protection District to draft and approve a resolution to pursue the acquisition of grant monies for a new station on Harlem Road, Jeff second. Roll Call Vote: Ron-yes; Jeff-Yes; Brent-absent. Motion carries.

Discussion had regarding Julie with AGS helping with the grant. Table to June meeting when quorum

Discussion had regarding project and shovel ready status.

Ron has the names of two appraisers to give proposals for the sale of Harlem Station – Table

Discussion had on bid process

At 11:27 Jeff made a motion to adjourn meeting, Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**

**May 13, 2020**

**Zoom Meeting due to COVID-19**

**Meeting ID: 951 6100 1834      Password: 1234**

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble (cell)	Brenda Hill	5 Firefighters	Greg – Compass Insur

Meeting called to order at 7:32 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$91,116.07 and to pay Open Invoices of \$55,949.96, Jeff second, with discussion regarding grant monies and 805 repairs motion carried unanimously. \$2,882.30 in outstanding checks.
3. **GUESTS:** Greg with Compass Insurance hasn't connected yet.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you West Suburban Fire.
5. **PERSONNEL UPDATES:** 49 available firefighters for response. None on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, three non-responding volunteers. Total of 59 members (0 days, 48 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Jeff made a motion to accept resignations of Ted Berger effective May 13, Brian Kunce effective May 3 and Keith McDonald effective March 24 and making them active retirees and to accept resignations of Eric Ceniti effective May 13, Joseph Christensen effective May 13, and Devin Welton effective May 7, Ron second, with discussion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. New SCBA's in stations waiting for a couple other components. Still following the Covid guidelines. Will be submitting a FEMA Grant for Covid expenses.
7. **EMS/AMBULANCE UPDATE:** Discussion.
8. **ATTORNEY'S UPDATE:** Due to Covid this Zoom meeting is allowed due to the governors proclamation allowing. Discussion had on PPE funding.
9. **TRAINING UPDATE:** Discussion on training. Doing small group training on new SCBA's
10. **DIVE TEAM UPDATE:** Asking to add new divers under old business. Discussion had on training.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
  - A. **Training Expenses Owed:** Jason Street owes \$261.10, Jacob Aldrich owes \$340, Nate to send another letter. Joseph Christensen owes \$4,004.06, working on a payment plan, Brian R. Mayer is paid in full. Discussion.
  - B. **847 Replacement:** Table
  - C. **Department Paid Training Expense Policy:** Discussion, table.



- D. Addition of Divers: Jeff made a motion to appoint Ryan Barker and Britney Gerry as new divers. Tyler Thiessen to be added after he becomes a member, Ron second, with discussion on expenses involved and possibility of free training motion carries unanimously.
- E. Rivets Game Ron made a motion to approve at a cost not to exceed \$1,000, Jeff second, with discussion motion carried unanimously.

### 13. NEW BUSINESS

- A. Reappointments: Ron made a motion to appoint Trustees: Ron Lundstrom, Brent Meade and Jeff Vaughan; Chief Joel Hallstrom; Chaplains Paul Bundschuh and Bobby Sheets; Attorney Nathan Noble; Photographers Tamara Kirkpatrick, David Lindberg and Rebecca Sprague; Mechanic James “Butch” Taylor; Officers: Lt. Peter Brackett, DC Kevin Briggs, Equip. Officer Charles Dahlberg, Lt Christopher Devaney, Lt Timothy Dutcher, Capt Matthew Hehn, Lt Matthew Johnson, Lt Nicholas Luebke, Lt Jose Martinez, Capt Andy Schroeder, Capt. Andrew Schultz, Capt. Lauren Schultz and Lt Kyle Slocum; Firefighters: Seth Antczak, Ryan Barker, Joseph Bonavia, Joshua Chapinski, Zachary Dewar, Adam Dahlberg, Conrad Dotzler, Zach Eitenmiller, Britney Gerry, Bryan Girardin, Jacob Gomulka, Tyler Harris, Zachary Hastings, Chad Heyer, Theodore Ingrassia, Brandon Lamprich, Courtenay Lewis, Emmanuel Malavolti, Brian J Mayer, Luke Minnaert, Toru Nogami, Allison Parlapiano, Bradley Read, Cory Richards, Alexander Robbins, Andrew Rodriguez, David Rosen, William Ryan, Andrew Samp, Samantha Stottlemeyer, David Vaughn, Michael Vrazsity, Brandin Waters, Whitney Weisensel and Devin Welton; Active Retirees: For driving antique: Jerry James, Denny Johnson, for color guard: Chad Musso, for table tops, officer promotions, etc: Ted Berger, Brian Kunce and Keith McDonald; Chief Pension: Jeff Vaughan and Treasurer Ron Lundstrom, Jeff second, with discussion motion carried unanimously.
- B. Disposal/Donation of old SCBA’s: Discussion, table.
- C. Standpipe Firefighting Equipment: Ron made a motion to purchase items at a cost not to exceed \$7,600, Jeff second, with discussion motion carried unanimously.
- D. Apparatus Repairs/Purchase: Table
- E. Station Maintenance/Purchases: Table
- F. Training Requests: Table

Greg with Compass Insurance joined meeting. Discussion. Ron made a motion to accept proposal at a cost of \$40,882, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Andy Schroeder stated kitchen countertop at Wood was done last week. He thanked the chief for allowing and the Board for approving. Keith McDonald gave an update on County Board activities in regards to property taxes. Prevailing wage no longer needs to be approved every year.

15. CLOSED SESSION: None

8:15 P.M. Brent made to adjourn meeting to June 9 at 7:30 P.M. with Pension meeting at 7:15 P.M. at Harlem Station, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan  
Secretary Board of Trustees