

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

April 7, 2020

Zoom Meeting due to COVID-19

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble (cell)	Brenda Hill	5 Firefighters	

Meeting called to order at 7:34 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes and the March 22 Emergency Meeting minutes, Brent second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit including Expenses by G.L. Acct: \$96,917.61 and to pay Open Invoices of \$66,194.36, Jeff second, with discussion motion carried unanimously. \$7,112.65 in outstanding checks. Ron made a motion that the trustee fees for the fiscal 2019-2020 year payable in April be reduced from \$1000 each to \$10 each with the potential to restore that at a future date in the next fiscal year, Jeff second, with discussion motion carried unanimously. Ron made a motion to take \$15,415 from Grants and put into: \$642-Telephone, \$2850-Computers & Network, \$925-Firefighting Equipment, \$4100-EMS Supplies, \$435-Fire Prevention, \$695-Communications, \$2600-Vehicle Repairs, \$51-Uniform Maintenance, \$1555-Training Officer Wages, \$82-Bank Charges, \$90-Office Supplies, \$175-Dues & Subscriptions, \$1215-Recruit.& Retention, Jeff second, with discussion motion carried unanimously. Ron made a motion to adopt the 2020/21 budget for submission to the attorney's office for final review, formatting, and staging for required publication and public comment, Jeff second, with discussion motion carried unanimously.
3. **GUESTS:** None
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Peter, Amber, Molly & Alice Brackett, Thank you from Anthony.
5. **PERSONNEL UPDATES:** 51 available firefighters for response. One on vacation/leave of absence, none on administrative leave, three on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, three non-responding volunteers. Total of 63 members (0 days, 52 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief, 3 trustees, 1 administrative assistant). None injured. Ron made a motion to accept retirement of Keith McDonald effective March 24, Jeff second, with discussion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Discussion had regarding grant progress. Following guidelines that have been issued for the Covid-19 Virus as much as we can as they change almost daily. Believe stock of PPE is adequate for now. Discussion.
7. **EMS/AMBULANCE UPDATE:** Discussion. Should start receiving money within the next couple of weeks.
8. **ATTORNEY'S UPDATE:** Need to contact banks regarding 0% loans, which Ron has already done but will do again in the morning. Discussion.
9. **TRAINING UPDATE:** Discussion on training. EMS Training is currently on hold due to COVID-19 virus.
10. **DIVE TEAM UPDATE:** Discussion had regarding adding a couple divers.
11. **PENSION FUND:** None

12. OLD BUSINESS

- A. Training Expenses Owed: Jacob Aldrich owes \$340, Joseph Christensen owes \$4,004.06 (currently on Leave of Absence until April 24), Brian R. Mayer owes \$150 and Jason Street owes \$311.10. Discussion.
- B. 847 Replacement: Table
- C. Department Paid Training Expense Policy: Table

13. NEW BUSINESS

- A. Addition of Divers: Discussed earlier
- B. COVID-19: Social distancing discussed. Need to pay employees out for COVID testing effective April 1st. There is a grant to help with the wages. Discussion.
- C. Apparatus Repairs/Purchase: Table
- D. Station Maintenance/Purchases: Table
- E. Training Requests: Table

14. PUBLIC COMMENT: Keith stated that at this time there is no plan to slow down the county property taxes.

15. CLOSED SESSION: None

8:07 P.M. Ron made to adjourn meeting to May 13 at 7:00 P.M. at Ramona, Brent second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
March 22, 2020
Emergency Meeting

In attendance:

Brent Meade-President Ron Lundstrom-Treasurer Jeff Vaughan-Secretary

Due to COVID 19 this was a conference phone call meeting.

Meeting called to order at 1:32 P.M. by President Brent Meade.

1:33 P.M. Brent made a motion pursuant to 5 ILCS 120/2(c) (1) Personnel and (11) Litigation to go into closed session to discuss personnel issues and safety issues, Ron second. Roll Call vote: Brent-yes, Ron-yes, Jeff-yes. Motion carries.

Discussion had regarding personnel

2:42 P.M. Ron made to adjourn meeting to April 9 at 7:00 P.M. at Harlem Station, Brent second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
March 11, 2020
Alpine Station

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	11 Firefighters	

Meeting called to order at 7:00 P.M. by President Brent Meade.

Tour of Alpine Station conducted

1. **MINUTES OF PREVIOUS MEETING:** Brent made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$69,141.35 and to pay Open Invoices of \$74,995.84, Jeff second, with discussion motion carried unanimously. \$7,920.04 in outstanding checks. Discussion on proposed budget for approval next month
3. **GUESTS:** None
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Thiessen, Thank you from Gene Taylor family, John Donahue Retirement Party invite. SWANI re: application fee increase, Winnebago County 2019 Tax Extension update.
5. **PERSONNEL UPDATES:** 52 available firefighters for response. Three on vacation/leave of absence, none on administrative leave, three on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, three non-responding volunteers. Total of 62 firefighters (0 days, 55 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief). None injured. Ron made a motion to accept resignation of James Bouril effective February 18 and appoint Zachary Dewar pending skills validation Jeff second, with discussion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Discussion had regarding grants received and in progress. Fit testing is two-thirds complete. Discussion had regarding the Coronavirus.
7. **EMS/AMBULANCE UPDATE:** Ambulance report submitted and discussed.
8. **ATTORNEY'S UPDATE:** Nate will be attending the training session on March 28th at Cherry Valley Fire and update us next month.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** Discussion. Will have request next month to add divers.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. Training Expenses Owed: Jason Street owes \$361.10, Brian R. Mayer owes \$150 and Jacob Aldrich \$340. Discussion.
 - B. 847 Replacement: Discussion on issues, table
 - C. Department Paid Training Expense Policy: Discussion, table

D. 2020-21 Meeting Dates – June Meeting: Brent made a motion to change June meeting to June 9, Jeff second, with discussion motion carried unanimously.

13. NEW BUSINESS

A. Discard Items: Ron made a motion to declare HP EliteDesk 800 G1 PC (S/N: 2UA4320Q95) as surplus with no value and to authorize its disposal, Jeff second, with discussion motion carried unanimously.

B. QuickBooks Upgrade: Brent made a motion to approve \$200 to update QuickBooks, Ron second, with discussion motion carried unanimously.

C. Ambulance Lease/Sale: Ron made a motion to accept the First Amendment to Personnel Service Contract as reviewed by the attorney, Jeff second, with discussion motion carried unanimously.

D. Apparatus Repairs/Purchase: Table

E. Station Maintenance/Purchases: Ron made a motion to repair kitchen at Wood with new sink, faucet and cabinet at a cost not to exceed \$2,700, Jeff second, with discussion motion carried unanimously.

F. Training Requests: FDIC next month

14. PUBLIC COMMENT: Keith updated the Board on Winnebago County Board activities.

15. CLOSED SESSION: None

7:45 P.M. Jeff made to adjourn meeting to April 9 at 7:00 P.M. at Harlem Station, Brent second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
February 13, 2020

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	3 Firefighters	

Meeting called to order at 7:33 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Brent made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$76,540.38 and to pay Open Invoices of \$42,859.75, Brent second, with discussion motion carried unanimously. \$2,774.40 in outstanding checks.
3. **GUESTS:** None
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Loves Park Fire, Illinois Municipal League re: Foreign Fire Insurance Tax, Winnebago County Fair re: The spirit of America's Story, Thank you from Kathy Ryan family.
5. **PERSONNEL UPDATES:** 54 available firefighters for response. Three on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, three non-responding volunteers. Total of 62 firefighters (0 days, 55 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief). None injured. Jeff made a motion to accept resignation of Richard Wauchope effective February 1, Ron second, with discussion carried unanimously. Discussion had regarding recruit that dropped from recruit training before the end and the filing of certification paperwork.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Discussion had regarding grants received and in progress.
7. **EMS/AMBULANCE UPDATE:** Ambulance report submitted and discussed.
8. **ATTORNEY'S UPDATE:** Ron made a motion to adopt the Sexual Harassment Policy with the chief as the liaison, Brent second, with discussion motion carried unanimously.
9. **TRAINING UPDATE:** Discussion on training.
10. **DIVE TEAM UPDATE:** On hiatus
11. **PENSION FUND:** None, meeting next month.
12. **OLD BUSINESS**
 - A. **Training Expenses Owed:** Jason Street owes \$411.10, Brian R. Mayer owes \$150 and Jacob Aldrich \$340. Discussion.
 - B. **847 Replacement:** Table
 - C. **Department Paid Training Expense Policy:** Table
 - D. **Banquet:** Jeff made a motion to approve up to \$1500 for gifts, Brent second, with discussion motion carried unanimously.

13. NEW BUSINESS

- A. Grant Applications: Jeff made a motion to approve grant writer not to exceed \$2250, Brent second. Jeff-yes; Brent-yes; Ron-abstain. Motion carries.
- B. Discard Items: Jeff made a motion to declare the following computers as surplus with no value and to authorize their disposal: NPF-HRLM1 (2CE41129VC); I Am Responding (2UA2210G4K)Harlem; NPF-HRLM3 (2UA41713LX), NPF-HRLM2 (MXL610313J), NPF-ALPN3 (2UA4248KC), NPF-ALPN1 (2UA41713M2), Classroom - HP Pro Compaq 6300 (MXL20309ND), NPF-Wood2: Dell OptiPlex 3010 (B6999Y1), Gear PC - Lenovo Think Centre (MJBLZKE), NPF3-HP: HP Pro Compaq 6300 (2UA242111L), NPF-Wood1: HP Prodesk 400 (2UA41713P8) and NPF-Admin1: Dell OptiPlex 3010 (BG6R6Y1), Ron second, with discussion motion carried unanimously.
- C. Apparatus Repairs/Purchase: Discussion had on tire replacements.
- D. Station Maintenance/Purchases: Table
- E. Training Requests: Table

14. PUBLIC COMMENT: Keith updated the Board on Winnebago County Board activities.

15. CLOSED SESSION: At 8:04 P.M. Brent made a motion pursuant to 5 ILCS 120/2(c) (1) Personnel (5) Real Estate and (11) Litigation to go into closed session, Jeff second. Roll Call vote: Brent-yes, Ron-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom, Joel Hallstrom, Brenda Hill and Keith McDonald

Discussion had regarding Real Estate

8:22 P.M. Meeting reconvened with no one returning

Brent made a motion to locate a Commercial Real Estate Appraiser for Harlem Station, Jeff second, with discussion motion carried unanimously.

8:25 P.M. Brent made to adjourn meeting to March 11 at 7:00 P.M., with a Pension Meeting at 6:45PM at Alpine Station, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
January 14, 2020

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	10 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$106,551.98 and to pay Open Invoices of \$41,755.86, Jeff second, with discussion motion carried unanimously. \$10,442.64 in outstanding checks. Discussion was had regarding the high expenses.
3. **GUESTS:** None
4. **COMMUNICATIONS AND CORRESPONDENCE:** Joe Christensen went to Southern Illinois for the flooding, he has received the humanitarian award for his work.
5. **PERSONNEL UPDATES:** 58 available firefighters for response. One on vacation/leave of absence, none on administrative leave, none on medical leave, none on medical-restricted duty, none on military leave, none attending Recruit Training, three non-responding volunteers. Total of 63 firefighters (0 days, 56 nights, 2 chaplains, 1 mechanic, 3 photographers, 1 chief). None injured. Ron made a motion to appoint Bobby Sheets as Chaplain effective January 6 and to accept resignations of Jacob Aldrich effective November 24, Jeremy McCullough effective December 1, Kole Bennett effective January 9 and Tanner DiGiovanni effective January 14, Jeff second, with discussion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No word on when the new FEMA Grant period will begin. Applied for the IPRF Grant. SCBA's ordered. Will be applying for the OSFM Small Equipment Grant, Firehouse Subs Grant. Officer testing is complete. Rockford Fire has determined what they feel is a fair share for the opticoms, however they are not working yet, once they do will submit bill for payment – discussion.
7. **EMS/AMBULANCE UPDATE:** Ambulance report submitted and discussed.
8. **ATTORNEY'S UPDATE:** Tax Levy was filed on January 9. There are laws that went into effect on January 1 that will require changes to policies – those changes forthcoming. Brent made a motion to allow himself to sign the Equipment Lease, Jeff second, with discussion motion carried unanimously.
9. **TRAINING UPDATE:** Working on a replacement for DC Kunce. Discussion on training.
10. **DIVE TEAM UPDATE:** Peter Brackett will replace Joe Christensen.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. **Training Expenses Owed:** Jason Street owes \$461.10, Brian R. Mayer owes \$150 and Joe Christensen \$4,004.06, Jacob Aldrich \$340. Discussion.
 - B. **847 Replacement:** Table

C. Department Paid Training Expense Policy: Table

D. Minimum Wage Increase: Ron made a motion to amend last month's motion to increase the paid staff base wage \$1 per hour to \$9.50 per hour, Jeff second, with discussion motion carried unanimously.

E. 2020 Meeting Dates: Ron made a motion to change the October 8th meeting to October 7 and to change the December 10th meeting to December 9, Jeff second, with discussion motion carried unanimously.

13. NEW BUSINESS

A. Banquet: Ron made a motion to approve \$7700 for this year's banquet, Jeff second, with discussion motion carried unanimously.

B. Closed Session Recording Review: Jeff made a motion to destroy closed session recording prior to July 1, 2018, Ron second, with discussion motion carried unanimously.

C. Officer Promotions: Jeff made a motion to promote Matt Hehn and Andrew Schultz to Captains; Peter Brackett, Kyle Slocum, Matt Johnson, Jose Martinez to Lieutenants; Peter Brackett to Dive Coordinator and Ryan Barker to Extrication Team Coordinator, Ron second, with discussion motion carried unanimously.

D. Turnout Gear – IPRF Grant: Brent made a motion to purchase four sets of turnout gear (coats and pants) for a total of \$6900 with \$4548 coming from Grants, Jeff second, with discussion motion carried unanimously.

E. Nothing

F. Apparatus Repairs/Purchase: Ron made a motion to purchase a trailer from Charlie for \$1 with Charlie being able to use the trailer on occasion in exchange for storing, Jeff second, with discussion motion carried unanimously

G. Station Maintenance/Purchases: Ron made a motion to replace the condenser on the Wood Avenue air conditioner for \$2250, Jeff second, with discussion motion carried unanimously.

H. Training Requests: Jeff made a motion to approve \$350 for Nicholas Luebke to attend the Winter Fire College and \$900 for Brad Read and Tim Dutcher to attend FAE, Brent second, with discussion motion carried unanimously.

14. PUBLIC COMMENT:

15. CLOSED SESSION: At 8:02 P.M. Brent made a motion pursuant to 5 ILCS 120/2(c) (1) to go into closed session to discuss personnel, Jeff second. Roll Call vote: Brent-yes, Ron-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom, Joel Hallstrom, Brenda Hill

Discussion had regarding personnel.

8:27 P.M. Meeting reconvened with no one returning

8:28 P.M. Brent made to adjourn meeting to February 13 at 7:30 P.M., Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
December 12, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	5 Firefighters	2 guest's

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$148,349.81 and to pay Open Invoices of \$65,212.15, Jeff second, with discussion motion carried unanimously. \$8,314.95 in outstanding checks.
3. **GUESTS:** Ed our Air One Rep here; no comments
4. **COMMUNICATIONS AND CORRESPONDENCE:** None
5. **PERSONNEL UPDATES:** 54 available firefighters for response. None on vacation/leave of absence, none on administrative leave, none on medical leave, none on medical-restricted duty, none on military leave, seven attending Recruit Training, three non-responding volunteers. Total of 58 firefighters (0 days, 52 nights, 1 chaplain, 1 mechanic, 3 photographers, 1 chief). None injured. Ron made a motion to accept resignation of Jacob Aldrich effective November 24 and Jeremy McCullough effective December 1, Jeff second, with discussion carried unanimously. Lt. Christensen will be resigning in January; payment terms need to be set up. Discussion. Ray James here, discussion had regarding Chaplain Requirements.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No word on when the new FEMA Grant period will begin. Huge thanks to Kevin Briggs, Andy Schroeder, Andy Schultz, Matt Johnson, Joe Christensen and Brian Mayer for work with the SCBA proposals. Media event with OSFM went well – discussion. Holiday party on Sunday. Officer testing completed this past weekend. Discussion had regarding Rockford Fire and opticom equipment.
7. **EMS/AMBULANCE UPDATE:** Ambulance report submitted and discussed.
8. **ATTORNEY'S UPDATE:** Ron made a motion to approve the Metro lease agreement addendum, Jeff second. Roll call vote: Ron-yes; Jeff-yes, Brent-yes Motion carried unanimously. Application is ready to be submitted for the Harlem Road properties tax exemption, this will be completed by the end of the year. Ron made a motion to approve the contract update for DC Briggs, Jeff second, with discussion motion carried unanimously.
9. **TRAINING UPDATE:** Discussion.
10. **DIVE TEAM UPDATE:** None
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. **Training Expenses Owed:** Jason Street owes \$461.10, Brian R. Mayer owes \$150 and Jeremy McCullough's expenses have been paid by New Milford Fire. Discussion.
 - B. **Term Life Policy:** Table
 - C. **847 Replacement:** Table

D. Department Paid Training Expense Policy: Table

E. SCBA Bids: Board thanked the committee, DC Briggs, Lt. Schroeder, Lt. Schultz, Matt Johnson, Brian Mayer and Lt. Christensen for their hard work. Ron made a motion to approve \$24,972 as our share of the 319,774 total purchase of 47 SCBA and related equipment as recommended by the committee, Jeff second, with discussion motion carried unanimously.

F. Computer Replacements: Ron made a motion to replace computers with a cost of \$10,275, Jeff second, with discussion motion carried unanimously.

13. NEW BUSINESS

I. Minimum Wage Increase: Ron made a motion to comply with state increase effective December 30, Jeff second, with discussion motion carried unanimously.

J. Destruction of Records: Jeff made a motion to approve up to \$700 to destroy records approved by the state, Ron second, with discussion motion carried unanimously.

K. Discard Items: Brent made a motion to declare the GBC 2130 Laminator (S/N: MDP1609) as surplus with no value and to authorize its disposal, Ron second, with discussion motion carried unanimously.

L. Apparatus Repairs/Purchase: Table

M. Station Maintenance/Purchases: Table

N. Training Requests: Brent made a motion to approve \$340 for Bryan Girardin to attend Instructor 1; \$450 each for Britney Gerry and Bryan Girardin to attend Fire Apparatus Engineer; \$350 for Alison Parlapiano to attend Winter Fire College and \$100 each for three people to attend Juvenile Fire Setter Intervention, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Butch stated Superior Medical has been doing everything they said they would and fantastic to work with.

15. CLOSED SESSION: None

8:10 P.M. Brent made to adjourn meeting to January 8 at 7:30 P.M., Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
November 14, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	Brenda Hill	5 Firefighters	2 guest's

Meeting called to order at 7:30 P.M. by President Brent Meade.

SCBA Bids opened. Jefferson Fire & Safety \$296,223.90; Air One \$309,230; Dinges Fire \$282,136; MES \$307.750. Committee will review prior to the next board meeting.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$67,375.08 and to pay Open Invoices of 64,107.48, Jeff second, with discussion motion carried unanimously. \$4,603.75 in outstanding checks. Bills are starting to come in for staffing the ambulance.
3. **GUESTS:** None (guests left after bid opening)
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you's from Jefferson Fire, Westminster Preschool, Valerie Grable family. Letter from Village of Machesney Park regarding the annual TIF meeting.
5. **PERSONNEL UPDATES:** 54 available firefighters for response. One on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, one RVC Intern, seven attending Recruit Training, five non-responding volunteers. Total of 60 firefighters (0 days, 54 nights, 1 chaplain, 1 mechanic, 3 photographers, 1 chief). None injured. Ron made a motion to accept resignation of Edgar Collin's effective August 15, remove intern Bailey Jones and Melinda Johnson, change Matt Johnson to active color guard, Jeff second, with discussion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No word on AFG Grant, Kudo's to Chief Briggs for smoke detector project. Will be receiving \$50,000 from the state thanks to State Senator Steve Stadelman. 802 is in service. There will be a 0% loan media event on December 9th. Officer testing in December.
7. **EMS/AMBULANCE UPDATE:** Ambulance report submitted and discussed. Metro agreement for leasing the second ambulance is in process, Nate needs to review prior to next month's meeting.
8. **ATTORNEY'S UPDATE:** Part-time Employment Agreement-Table. Ron made a motion to approve the Tax Levy Ordinance 2019/20-3, Brent second. Roll call vote: Ron-yes; Jeff-yes; Brent-yes Motion carried unanimously.
9. **TRAINING UPDATE:** Table.
10. **DIVE TEAM UPDATE:** None
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. Training Expenses Owed: Jason Street owes \$511.10 and Dylan Myers is paid in full. Brian R. Mayer owes \$150. Discussion.
 - B. Term Life Policy: Table
 - C. Department Paid Training Expense Policy: Discussion. Table
13. **NEW BUSINESS**
 - O. 2020 Meeting Dates: Ron made a motion to approve the revised 2020 dates, Jeff second, with discussion motion carried unanimously.

- P. Jeff made a motion to approve up to \$59,841 for annual firefighter reimbursements, Brent second, with discussion motion carried unanimously.
- Q. Holiday Party: Ron made a motion to approve up to \$1,500 for party, Jeff second, with discussion motion carried unanimously.
- R. Computer Replacements: Table
- S. Web-site Design/Maintenance: Ron made a motion to retain services of Axe Designs for website content updates at \$500 per year, Jeff second, with discussion motion carried unanimously.
- T. Employment Contract Briggs and Kunce: Ron made a motion to cancel prior contract with DC Brian Kunce, Jeff second, with discussion motion carried unanimously. Ron made a motion to accept employment contract for DC Briggs effective October 10th, Jeff second, with discussion motion carried unanimously.
- U. Apparatus Repairs/Purchase: Table
- V. Station Maintenance/Purchases:
 - a. Cleaning – Ramona: Table.
 - b. Harlem Heating: Ron made a motion to repair heat at a cost not to exceed \$10,880, Jeff second, with discussion motion carried unanimously.
- W. Training Requests: Ron made a motion to approve \$340 each for Britney Gerry, Matt Hehn and Allison Parlapiano to attend Instructor 1 training pending completion of paperwork, Jeff second, with discussion motion carried unanimously. Ron made a motion to approve \$650 for Ryan Barker to attend EMT Training, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Keith McDonald mentioned there is a person that is using us as a job experience and there is no record.

15. CLOSED SESSION: At 8:30 P.M. Ron made a motion pursuant to 5 ILCS 120/2(c) (1) to go into closed session to discuss personnel, Jeff second. Roll Call vote: Brent-yes, Ron-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom, Joel Hallstrom

Discussion had regarding personnel.

9:04 P.M. Meeting reconvened with no one returning

9:05 P.M. Brent made to adjourn meeting to December 12 at 7:30 P.M. with pension meeting at 7:15pm, Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
October 10, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Noble	4 Firefighters	1 guest	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$67,877.77 and to pay Open Invoices of 36,216.33, Jeff second, with discussion motion carried unanimously. \$4,668.57 in outstanding checks.
3. **GUESTS:** None
4. **COMMUNICATIONS AND CORRESPONDENCE:** None
5. **PERSONNEL UPDATES:** 54 available firefighters for response. None on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, none on military leave, one RVC Intern, seven attending Recruit Training, five non-responding volunteers. Total of 58 firefighters (0 days, 53 nights, 1 chaplain, 1 mechanic, 2 photographers, 1 chief). None injured. Ron made a motion to explore the new Chaplains, Jeff second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Open House on October 19th 9a to 2p. Back up ambulance discussed. 802 discussed.
7. **EMS UPDATE:** August OSF report received. Too early for billing data. Ambulance runs discussed.
8. **ATTORNEY'S UPDATE:** Demand letter send to Myers. New laws discussed.
9. **TRAINING UPDATE:** Report submitted and discussed.
10. **DIVE TEAM UPDATE:** None
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. Training Expenses Owed: Jason Street owes \$511.10 and Dylan Myers owes \$100, Dylan has until October 11th to pay balance. Discussion.
 - B. Term Life Policy: Table
 - C. 847 Replacement: Table
 - D. Department Paid Training Expense Policy: Table
13. **NEW BUSINESS**
 - A. SCBA's: Discussion had regarding SCBA proposals. Ron made a motion for the Request for Proposals be published with the opening on the next meeting date, Jeff second, with discussion motion carried unanimously.
 - B. Apparatus Repairs/Purchase: Table
 - C. Station Maintenance/Purchases: Cleaning: Table
 - D. Training Requests: Ron made a motion to approve \$340 for Bradley Read to attend WEMSA training, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Charlie Dahlberg made comments regarding the ambulance. Keith McDonald gave comments about joint training with the police department, discussed county board issues.

15. CLOSED SESSION: None.

8:15 P.M. Brent made to adjourn meeting to November 14 at 7:30 P.M., Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
September 19, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Brenda Hill	4 Firefighters		

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$337,303.77 and to pay Open Invoices of \$36,519.58, Jeff second, with discussion motion carried unanimously. \$1,692.75 in outstanding checks. Discussion had regarding spending. Ron made a motion to approve the Treasurer Report as prepared by the auditor, Jeff second, with discussion motion carried unanimously. Ron made a motion to approve the Pension Report, Jeff second, with discussion motion carried unanimously. Ron made a motion to approve the audit, Jeff second, with discussion motion carried unanimously. Ron made a motion to approve the Comptroller Report, Jeff second, with discussion motion carried unanimously. Discussion regarding comment in the Management letter regarding not enough separation of duties.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** None
5. **PERSONNEL UPDATES:** 55 available firefighters for response. One on vacation/leave of absence, none on administrative leave, none on medical leave, none on medical-restricted duty, one on military leave, one RVC Intern, seven attending Recruit Training, five non-responding volunteers. Total of 59 firefighters (0 days, 54 nights, 1 chaplain, 1 mechanic, 2 photographers, 1 chief). One person injured. Ron made a motion to approve up to \$3200 for expenses, Jeff second, with discussion motion carried unanimously. Ron made a motion to accept resignations of Michael Boyk effective September 9, Ricky Rubendall effective August 30 and Brody Patterson effective September 19, Jeff second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. We have been awarded the SCBA Grant and the Safer Grant – discussion. Discussion on Fire Prevention Open House. Smoke Detector event will be the week after. Will do a ribbon cutting for the ambulance on September 30. 802 is being outfitted and should be in service with the next couple of weeks. Ambulance wouldn't be in service without the help from some of the guys – help was very much appreciated. Ron asked for resolution to say thank you on behalf of the board.
7. **EMS UPDATE:** July OSF report received. Our ambulance is up and running – discussion. Report with breakdown of calls submitted and discussed.
8. **ATTORNEY'S UPDATE:** Not here
9. **TRAINING UPDATE:** Discussion had on training.
10. **DIVE TEAM UPDATE:** Equipment received and discussed.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. Training Expenses Owed: Jason Street owes \$511.10 and Dylan Myers owes \$100, Nate to send letter to Dylan.
 - B. Term Life Policy: Table
 - C. 847 Replacement: Table

13. NEW BUSINESS

- A. Department Paid Training Expense Policy: Table.
- B. Discard Items: Ron made a motion to declare a Surface Pro 3 (SN 29209643553) as surplus with no value and to authorize its disposal, Brent second, with discussion motion carried unanimously.
- C. Battery Fan: Table to end of budget year
- D. Flu Shots: Jeff made a motion to authorize up to \$2,000 for Flu Shots, Ron second, with discussion motion carried unanimously.
- E. Memorial Stone Nameplates: Table to Spring
- F. Apparatus Repairs/Purchase: Jeff made a motion to approve up to \$5,500 for Thermal Imager, Ron second, with discussion motion carried unanimously.
- G. Station Maintenance/Purchases: Table.
- H. Training Requests: Table

14. PUBLIC COMMENT: None.

15. CLOSED SESSION: None.

8:02 P.M. Brent made to adjourn meeting to October 10 at 7:30 P.M. with Pension Meeting at 7:15PM, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
August 14, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Nathan Noble	Brenda Hill	4 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$57,434.01 and to pay Open Invoices of \$304,443.50, Jeff second, with discussion motion carried unanimously. \$4,219.46 in outstanding checks. Check is on its way for the 0% loan.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Vanstone family. Winnebago County 2019 Assessor Estimated EAV. Thank you from Loves Park Fire.
5. **PERSONNEL UPDATES:** 50 available firefighters for response. Six on vacation/leave of absence, none on administrative leave, none on medical leave, none on medical-restricted duty, one on military leave, one RVC Intern, seven attending Recruit Training, five non-responding volunteers. Total of 59 firefighters (0 days, 54 nights, 1 chaplain, 1 mechanic, 2 photographers, 1 chief). One person injured but did not seek medical treatment. Ron made a motion to accept resignations of William Felgenhauer from the recruit academy effective July 14, termination of Keeley Meyer effective July 29, resignation of Brian R. Mayer effective August 1, drop Corbin Bach from the recruit academy effective August 14 and to appoint Rebecca Sprague as photographer pending completion of all paperwork, Jeff second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No word yet on the SCBA grant. 0% loan check should be here tomorrow. Discussion had regarding SCBA evaluations. In-service training for transition to Mercy on August 19 completed. Chief leaves tomorrow to pick up the new truck. The Metro provided ambulance should be here any day – Discussion. Discussions regarding paperwork, PR and possible staffing shortages discussed. Brian Kunce was hired by Boone 2 to be their part-time chief.
7. **EMS UPDATE:** no report for last month. June 157 calls, 89%
8. **ATTORNEY'S UPDATE:** Budget Ordinance discussed and signed
9. **TRAINING UPDATE:** Report submitted and discussed.
10. **DIVE TEAM UPDATE:** Discussion on Dive Training.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. **Training Expenses Owed:** Jason Street owes \$561.10 and Dylan Myers owes \$100
 - B. **Term Life Policy:** Discussion had regarding liability to the pension if chief were to pass. Ron made a motion to authorize him to shop for a million dollar term life policy at a cost not to exceed \$3,000 per year, Jeff second, with discussion motion carried unanimously.
 - C. **Vehicle Financing:** 0% loan check should be here tomorrow.
 - D. **847 Replacement:** Table
 - E. **Ambulance:** Discussion, Certificate of Insurance received

- F. Billing Ordinance: Ron made a motion to approve the Billing Ordinance, Jeff second. Roll call vote: Ron-yes; Brent-yes; Jeff-yes. Motion carries.
- G. IRA/Retirement: There is a loop hole in the law that states as long as we offer a plan to one employee we have met the requirement. Discussion. Table

13. NEW BUSINESS

- A. Review Closed Sessions: Jeff made a motion to keep minutes closed and since written minutes are kept, authorize the disposal of the recordings prior to January 2018, Ron second, with discussion motion carried unanimously.
- B. PPE – Turnout Gear: Jeff made a motion to approve the purchase of gear not to exceed \$7956, utilizing \$5782 from the IPRF grant, Ron second, with discussion motion carried unanimously.
- C. Water Rescue Equipment: Discussion. Ron made a motion to approve up to \$3,000 to purchase equipment, Brent second, with discussion motion carried unanimously.
- D. Apparatus Repairs/Purchase: Table
- E. Station Maintenance/Purchases: Table.
- F. Training Requests: Discussion. Jeff made a motion to approve \$725 each for Luke Minnaert & David Vaughn to attend EMT training and \$1486 for William Ryan to attend EMT training at Rock Valley, Ron second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Keith McDonald commented that it's good that the people are attending EMT training but reminds the board we need to be fiscally responsible. Discussion. Policy to be re-written. County activities including the 911 center discussed.

15. CLOSED SESSION: At 8:21 P.M. Ron made a motion pursuant to 5 ILCS 120/2(c) (1) to go into closed session to discuss personnel, Jeff second. Roll Call vote: Brent-yes, Ron-yes, Jeff-yes. Motion carries.

In Attendance: Nathan Noble, Jeff Vaughan, Brent Meade, Ron Lundstrom, Joel Hallstrom

8:23 P.M. Joel left the meeting.

Discussion had regarding personnel.

8:47 P.M. Meeting reconvened with Joel Hallstrom returning.

Ron made a motion to increase Joel's medical insurance allowance from \$650 a pay period to \$1080 per pay period effective May 5, 2019, Jeff second, with discussion motion carried unanimously.

Ron made a motion to transfer \$11,180 from GL 560 Grants to GL 999 Health insurance allowance, Brent second, with discussion motion carried unanimously.

8:50 P.M. Ron made to adjourn meeting to September 19 at 7:30 P.M. Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
July 11, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Nathan Noble	Brenda Hill	5 Firefighters	

Meeting called to order at 7:37 P.M. by President Brent Meade.

Brent made a motion to approve the 2019-20 Budget, Ron second. Roll Call Vote: Ron – yes; Brent – yes; Jeff – yes. Motion carried unanimously.

1. **MINUTES OF PREVIOUS MEETING:** Jeff made a motion to approve last month's minutes, Ron second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$276,144.78 and to pay Open Invoices of \$26,669.46, Jeff second, with discussion motion carried unanimously. \$2,139.88 in outstanding checks. Discussion had regarding cash concerns.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Pink Heals.
5. **PERSONNEL UPDATES:** 59 available firefighters for response. None on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, one on military leave, one RVC Intern, 9 attending Recruit Training, five non-responding volunteers. Total of 63 firefighters (0 days, 58 nights, 1 chaplain, 1 mechanic, 2 photographers, 1 chief). Ron made a motion to accept resignations of Daniel Graf effective June 13, Blake Morhardt effective June 19 and Richard Nielsen effective June 20, Jeff second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No word yet on the SCBA grant. We were awarded the \$350,000 0% loan for ten years. Air pack delivery and Lucas Training donation discussed. Discussion on Harlem property; it should be seeded. Discussion on new 802. Meeting with Metro Paramedic tomorrow.
7. **EMS UPDATE:** no report for last month. May 157 calls, 95%
8. **ATTORNEY'S UPDATE:** Discussion on Senate Bill 37 and State Fire Marshal certification changes. Mandatory retirement system discussed and our needing to offer.
9. **TRAINING UPDATE:** Report submitted and discussed.
10. **DIVE TEAM UPDATE:** Discussion on Dive Training.
11. **PENSION FUND:** None
12. **OLD BUSINESS**
 - A. **Training Expenses Owed:** Jason Street owes \$561.10 and Dylan Myers owes \$100
 - B. **Term Life Policy:** Ron made a motion to authorize pension actuaries to determine the cost to the department if the chief were to become disabled or pass for \$250, Jeff second, with discussion motion carried unanimously.

- C. Vehicle Financing: Ron made a motion to approve Resolution 2019/20-1 for the application and Execution of documents for the revolving loan program, Jeff second. Roll call vote: Ron-yes; Jeff-yes; Brent-yes.
- D. 847 Replacement: Table
- E. 2019-20 Budget – covered earlier
- F. Ambulance: Discussion

13. NEW BUSINESS

- A. Billing Ordinance: Discussion – table.
- B. None
- C. Apparatus Repairs/Purchase: Honda Generator for new 802: Ron made a motion to purchase a Honda Generator not to exceed \$2300 for new 802, Jeff second, with discussion motion carried unanimously.
- D. Station Maintenance/Purchases: Table.
- E. Training Requests: Ron made a motion to approve up to \$600 for Peter Brackett, Jake Gomulka and Brian Mayer to attend Water Operations/Watercraft Tech, Jeff second, with discussion motion carried unanimously. Jeff made a motion to spend \$699 annually for Dive Instructor Insurance, Ron second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: None

15. CLOSED SESSION: None

8:20 P.M. Ron made to adjourn meeting to August 14 at 7:30 P.M. and Pension Meeting at 7:15P.M. Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

**NORTH PARK FIRE PROTECTION DISTRICT
PUBLIC HEARING
July 11, 2019**

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Nathan Noble	Brenda Hill	5 Firefighter(s)	

Meeting called to order at 7:30 P.M. by President Brent Meade.

Discussion had regarding budget with no questions from those in attendance.

7:36 P.M. Brent made to adjourn Public Hearing and go to regular Trustee Meeting, Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Treasurer Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
June 13, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Nathan Noble	Brenda Hill	2 Firefighters	

Meeting called to order at 7:30 P.M. by President Brent Meade.

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$62,449.68 and to pay Open Invoices of \$30,249.41, Jeff second, with discussion motion carried unanimously. \$6,325.67 in outstanding checks. Discussion had regarding possible cash flow issues with the delay in the tax money. No news yet on the truck loan. Next payment on truck is due August 1. Ron will check into loans for next month. Discussion on pension fund amount to be paid.
3. **GUESTS:** None.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Harlem Middle School, Illinois Municipal League regarding the 2019 Foreign Fire Tax Collections, Compass Insurance regarding new rep.
5. **PERSONNEL UPDATES:** 56 available firefighters for response. One on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, one on military leave, one RVC Intern, 11 attending Recruit Training, five non-responding volunteers. Total of 61 firefighters (0 days, 56 nights, 1 chaplain, 1 mechanic, 2 photographers, 1 chief). Ron made a motion to appoint Seth Antczek, William Felgenhauer and David Rosen as probationary firefighters pending successful completion of all paperwork, background, training and physical and Bailey Jones as an RVC Intern, Jeff second, with discussion motion carried unanimously. Ron made a motion to terminate Dustin Barnes, Luis Santiago Shania Spoden, and Nathan Thorm from the recruit academy and to accept resignation of Dylan Myers effective today, Jeff second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. Discussion regarding Lieutenant Christensen being deployed for Mabas to Harden Illinois. No word yet on the SCBA grant. Received question on Safer Grant-discussion. Nothing yet on the 0% loan. Lucas CPR device donation discussed. Transition to Rock Com went very well. Discussion on the chassis for the new 802 discussed. OSF has been given 90 days' notice. Recruit Academy is up and running. Discussion on press release for the ambulance.
7. **EMS UPDATE:** no report for last month. April 115 calls, 89%
8. **ATTORNEY'S UPDATE:** Discussion regarding Billing Ordinance. Warranty Deed for 1017 East Harlem Road received. Discussion regarding changes to Budget.
9. **TRAINING UPDATE:** Report submitted and discussed.
10. **DIVE TEAM UPDATE:** Discussion on Mabas deployment and Dive Training.
11. **PENSION FUND:** Annual contribution increased, should know more next week regarding calculation
12. **OLD BUSINESS**
 - A. Training Expenses Owed: Jason Street owes \$611.10
 - B. Term Life Policy: Table.

C. Vehicle Financing: Table

D. 1013 Harlem Road: Should be demolished by the end of next week.

E. 847 Replacement: Table

13. NEW BUSINESS

A. Discard Items: Ron made a motion to declare an HP Compaq Elite 8300 with serial number of 2UA2210G6X and a Lenovo ThinkCentre PC with a serial number of MJNHDA6 as surplus with no value and to authorize their disposal, Jeff second, with discussion motion carried unanimously.

B. Apparatus Repairs/Purchase: Table.

C. Station Maintenance/Purchases: Jeff made a motion to authorize \$561 for carpet cleaning in September after Lifeline has moved out, Ron second, with discussion motion carried unanimously. Ron made a motion to authorize \$260 for window cleaning of all locations in September, Jeff second, with discussion motion carried unanimously.

D. Training Requests: Ron made a motion to approve \$275 for Joseph Bonavia and Christopher Devaney to attend the Rescue Diver Training, \$85 for Tyler Harris to attend the All Inclusive Engine Company, \$150 for Joseph Christensen, Keith McDonald and Lauren Schultz to attend Water Operations and \$50 for Cory Richards to take the online FSV0 class for a total of \$1135, Jeff second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: None

15. CLOSED SESSION: None

8:05 P.M. Brent made to adjourn meeting to July 11 at 7:30 P.M. Jeff second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees

NORTH PARK FIRE PROTECTION DISTRICT
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
May 9, 2019

In attendance:

Brent Meade-President	Ron Lundstrom-Treasurer	Jeff Vaughan-Secretary	Joel Hallstrom-Chief
Attorney Nathan Noble	Brenda Hill	10 Firefighters	1 guest

Meeting called to order at 7:00 P.M. by President Brent Meade.

Tour of Wood Station conducted

1. **MINUTES OF PREVIOUS MEETING:** Ron made a motion to approve last month's minutes, Jeff second, with discussion motion carried unanimously.
2. **TREASURER'S REPORT:** Ron made a motion to approve Treasurers Report subject to audit, including Expenses by G.L. Acct: \$97,909.90 and to pay Open Invoices of \$21,683.87, Jeff second, with discussion motion carried unanimously. \$3,625.49 in outstanding checks. Discussion had regarding delay of property tax bills. Budget will need to be re-done due to the lower PTELL rate. Budget needs to be completed no later than August. No news yet on FEMA or Safer grants which will have an impact on the budget if not approved.
3. **GUESTS:** Ted Beskow with Metro Paramedic Services here. Ambulance contract discussed. Jeff made a motion to accept contract proposed by Metro Paramedic Services at a cost not to exceed \$23,000 per month pending Attorney Noble's approval and signed and executed by the Board of Trustees, Ron second, with discussion motion carried unanimously.
4. **COMMUNICATIONS AND CORRESPONDENCE:** Thank you from Westminster Preschool and Pack 207
5. **PERSONNEL UPDATES:** 55 available firefighters for response. One on vacation/leave of absence, none on administrative leave, one on medical leave, none on medical-restricted duty, one on military leave, five non-responding volunteers. Total of 60 firefighters (0 days, 55 nights, 1 chaplain, 1 mechanic, 2 photographers, 1 chief). Jeff made a motion to appoint Dustin Barnes, Kole Bennett, Tanner DiGiovanni, Theodore Ingrassia, Brandon Lamprich, Emmanuel Malavolty, Blake Morhardt, Richard Nielsen, Allison Parlapiano, Luis Santiago, Shania Spoden, Samantha Stottlemyer, Nathan Thorn and Devin Welton as probationary firefighters pending successful completion of all paperwork, background, training and physical and to accept the resignation of Dale Steinhorst effective April 15th Brent second, with discussion motion carried unanimously.
6. **CHIEF COMMENTS:** Call volume and major calls discussed. No word yet on the SCBA or Safer Grant. Should hear something regarding the 0% loan in a couple weeks. SCBA cylinders will be out of service the end of August. We were awarded funding for a CPR device - discussion. Moving to Rock Com Dispatch on Monday at 10am. Community Outreach discussed.
7. **EMS UPDATE:** no report
8. **ATTORNEY'S UPDATE:** Discussion regarding upcoming law changes. Ron made a motion to approve the new Legal Service contract with Attorney Noble for \$8700 per year, Jeff second, with discussion motion carried unanimously.
9. **TRAINING UPDATE:** Report submitted and discussed.
10. **DIVE TEAM UPDATE:** Discussion on Dive Training.
11. **PENSION FUND:** No update
12. **OLD BUSINESS**
 - A. Training Expenses Owed: Jason Street owes \$611.10
 - B. Term Life Policy: Table.
 - C. Vehicle Financing: Discussed earlier

D. 1013 Harlem Road: Deed completed, ground is to wet for destruction

E. 847 Replacement: Table

F. Ambulance Contract: Discussed earlier

13. NEW BUSINESS

A. Appointments: Ron made a motion to appoint Trustees Ron Lundstrom, Brent Meade, Jeff Vaughan; Chief Joel Hallstrom; Chaplain Paul Bundschuh; Attorney Nathan Noble; Photographers Tamara Kirkpatrick and David Lindberg; Mechanic James "Butch" Taylor; Equipment Officer Charles Dahlberg; Deputy Chiefs Theodore Berger, Kevin Briggs, Brian Kunce and Keith McDonald; Captains Jeremy McCullough, Andy Schroeder, Lauren Schultz; Lieutenants Joseph Christensen, Christopher Devaney, Timothy Dutcher, Matthew Hehn, Nicholas Luebke, Andrew Schultz and Richard Wauchope; Firefighters Jacob Aldrich, Ryan Barker, Joseph Bonavia, James Bouril, Peter Brackett, Eric Ceniti, Joshua Chapinski, Edgar Collins, Adam Dahlberg, Conrad Dotzler, Zach Eitenmiller, Britney Gerry, Bryan Girardin, Daniel Graf, Tyler Harris, Zachary Hastings, Chad Heyer, Matthew Johnson, Courtenay Lewis, Jose Martinez, Brian J Mayer, Brian R Mayer, Luke Minnaert, Dylan Myers, Toru Nogami, Brody Patterson, Bradley Read, Cory Richards, Alexander Robbins, Andrew Rodriguez, Ricky Rubendall Jr., William Ryan, Andrew Samp, Kyle Slocum, David Vaughn, Michael Vrazsity, Brandin Waters, Whitney Weisensel, Zachary Wise, Pension Board President Jeff Vaughan and Treasurer Ron Lundstrom, Brent second, with discussion motion carried unanimously.

B. Rivets Outing: Ron made a motion to approve the Rivets game at a cost not to exceed \$1500, Jeff second, with discussion motion carried unanimously.

C. May Winnebago Chief Meeting: Ron made a motion to host meeting at a cost not to exceed \$1200, Jeff second, with discussion motion carried unanimously.

D. Discard Items: Ron made a motion to declare two HP EliteBook 8540p laptops with serial numbers CND103ZKD and CND27000P as surplus with no value and to authorize their disposal, Jeff second, with discussion motion carried unanimously.

E. Apparatus Repairs/Purchase: Table.

F. Station Maintenance/Purchases: Station Mats - Table

G. Training Requests: Jeff made a motion to approve up to \$3,000 as upfront costs to host the VMO class, Ron second, with discussion motion carried unanimously. Jeff made a motion to approve William Ryan to attend Tactics & Strategy for \$340; and Luke Minnaert and William Ryan to attend Instructor 2 for \$340 each, Brent second, with discussion motion carried unanimously.

14. PUBLIC COMMENT: Butch stated he has been hearing grumblings about the ambulance being voted on and rejected and now we're getting an ambulance. He suggests we invite the media and have cookies and such for a dedication ceremony. Keith McDonald updated the board on the happenings with the Winnebago County Board in regards to emergency management. There will also be a car show on May 23 from 4p to 7p at 801 N. Perryville.

15. CLOSED SESSION: None

8:27 P.M. Brent made to adjourn meeting to June 13 at 7:30 P.M. at Ramona with a pension meeting at 7:15 P.M., Ron second, with discussion motion carried unanimously.

Respectfully submitted,

Jeff Vaughan
Secretary Board of Trustees